



SUMMIT CHRISTIAN ACADEMY

3122 Montgomery Road
Huntsville, Texas 77340
(936) 295-9601
www.scahuntsville.org

EMPLOYMENT APPLICATION

PERSONAL

Name: _____ Date: _____

Present Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

BACKGROUND

Date of Birth: _____ Birthplace: _____

Marital Status: Single Married Separated Divorced Widowed Number of Children: _____

Name/Age of Children: _____

JOB INTEREST

Position for which you are applying: _____

If teaching, what grades/subjects would you prefer? _____

What other grades/subjects would you consider? _____

When can you start? _____

Have you applied with us before? No Yes If Yes, date and position: _____

Have you previously worked for SCA? No Yes If Yes, dates of employment: _____

How well are you able to perform the physical tasks involved in this position? No reservation With reservation

How well are you able to handle the emotional stress involved in this position? No reservation With reservation

Do you require any physical/emotional accommodations or special aids to perform the tasks of the job for which you're applying?

No Yes (Please explain) _____

EDUCATIONAL BACKGROUND

Elementary School: _____ Location: _____ Year of Graduation: _____

High School: _____ Location: _____ Year of Graduation: _____

Colleges or Universities Attended:

SCHOOL	LOCATION	DATES	CREDIT HOURS	DEGREE

STUDENT TEACHING

School: _____ Start Date: _____ End Date: _____

Location: _____ Grade Level(s): _____

Subject(s): _____ Grade Received: _____

School: _____ Start Date: _____ End Date: _____

Location: _____ Grade Level(s): _____

Subject(s): _____ Grade Received: _____

School: _____ Start Date: _____ End Date: _____

Location: _____ Grade Level(s): _____

Subject(s): _____ Grade Received: _____

PREVIOUS TEACHING EXPERIENCE

SCHOOL	GRADES and SUBJECT(S)	DATES From/To
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]

CERTIFICATION

Do you have a teaching certificate? No Yes State: _____ Areas of endorsement: _____

Registration Number: _____ Classification: _____

Do you have an ACSI or other Christian Education certificate? No Yes

Other Certification? (Please Identify) _____

List Courses you have taken in the area of Bible or Christian Education:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

QUALIFICATION/SKILLS

Are you qualified to teach, sponsor, or coach:

- Art
- Music
- Student Government
- Computers
- Newspaper
- Yearbook
- Drama
- Sports (please specify): _____
- Other (please specify): _____

Do you play a musical instrument? No Yes If yes, name of instrument(s): _____

Do you sing solos or in a group? No Yes Can you explain the Biblical plan of Salvation? No Yes

Can you teach Bible lessons at your grade level? No Yes

Can you lead a student Chapel Service? No Yes

Could you help a student who wanted to accept Christ as his/her Savior and Lord? No Yes

What abilities, knowledge, skills and /or interests do you have that you believe will be useful in the ministry

Identify any experiences you have had working with elementary age children:

Have you ever been involved in any activities that would disqualify you from working around or with children?

No Yes If yes, please explain:

WORK HISTORY (Begin with most recent position)

Employer: _____ Type of Business: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Supervisor: _____ Title: _____

Starting Date: _____ Ending Date: _____ Ending Title: _____

Job Duties: _____

Reason for Leaving/Desiring to Leave: _____

Are you presently under contract? No Yes, expiring on _____

Employer: _____ Type of Business: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Supervisor: _____ Title: _____

Starting Date: _____ Ending Date: _____ Ending Title: _____

Job Duties: _____

Reason for Leaving/Desiring to Leave: _____

Employer: _____ Type of Business: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Supervisor: _____ Title: _____

Starting Date: _____ Ending Date: _____ Ending Title: _____

Job Duties: _____

Reason for Leaving/Desiring to Leave: _____

WORK HISTORY (continued)

Employer: _____ Type of Business: _____
Address: _____ Phone: _____
City: _____ State: _____ Zip: _____
Supervisor: _____ Title: _____
Starting Date: _____ Ending Date: _____ Ending Title: _____
Job Duties: _____
Reason for Leaving/Desiring to Leave: _____

Employer: _____ Type of Business: _____
Address: _____ Phone: _____
City: _____ State: _____ Zip: _____
Supervisor: _____ Title: _____
Starting Date: _____ Ending Date: _____ Ending Title: _____
Job Duties: _____
Reason for Leaving/Desiring to Leave: _____

Employer: _____ Type of Business: _____
Address: _____ Phone: _____
City: _____ State: _____ Zip: _____
Supervisor: _____ Title: _____
Starting Date: _____ Ending Date: _____ Ending Title: _____
Job Duties: _____
Reason for Leaving/Desiring to Leave: _____

CHRISTIAN EXPERIENCE

Briefly explain what it means to be a Christian.

Explain how you have assurance of salvation.

List any church responsibilities you have had.

List any Christian organizations or activities with which you have been involved.

Share some ways you are seeking to implement Biblical principles and Christian values in you life.

What church are you presently attending? _____ How long? _____

Are you a member of this church? No Yes If yes, how long? _____

CHRISTIAN VIEWPOINTS

Do you believe the Bible is the infallible Word of God, the final authority in all matters of faith and conduct? No Yes

Please explain:

What is your belief about the use of tobacco, alcohol, and/or non-prescription "recreational" drugs?

Have you had any involvement in these areas? No Yes If yes, please explain:

What is your view of recreational activities such as TV/video/movie viewing, theater attendance, gambling, dancing, etc.?

What do you believe is the central purpose of a Christian education?

How do you view the roles of the teacher in a Christian education?

Why do you wish to be involved in a Christian School?

REFERENCES (1 Spiritual Leader, 1 Supervisor, 1 Personal non-relative)

NAME	ADDRESS	PHONE	RELATIONSHIP

AGREEMENT

I understand that Summit Christian Academy may thoroughly investigate my work history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named herein, except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damage in providing this information.

I certify that all information I have given in this application is true and complete, and understand that, if employed, any false or misleading information given on this form or in an interview may result in my discharge.

Signed _____ Date _____

Thank you for sharing you background, information, and beliefs with us. We will be praying with you about the Lord's leading in this regard. Your application will be kept on file until the beginning of our next school year.

What is the best time and way to contact you? _____

Please mail this application and your resume to:

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Huntsville, TX 77342
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